

# CHECK-IN

**ZWECK DES MEETINGS**

**DATUM**

**ROLLENDEFINITION**

**OUTCOMES**

The form is a hand-drawn template for a meeting check-in. It features a header section for the meeting's purpose and date, a section for role definition with a vertical line and smile/sad face icons, and a section for outcomes with three checkboxes. The drawing includes decorative elements like a clock and markers on the table.